How to setup Stripe Connect<sup>\*</sup>as a Company / Non Profit

\*Stripe Connect is owned by Stripe Payments Europe, Ltd. We use Stripe as our payment processer and are not affiliated, associated or endorsed by Stripe in any way.



#### Overview

• Stripe Connect gives project creators on mysadaqa the ability to receive pay-outs automatically into their bank account

This guide will show you how to setup Stripe Connect via your mysadaqa account!

### 1) Start by logging into your mysadaqa account

👲 mysadaqa	
Welcome back! EMAIL OR MOBILE	
PASSWORD	
Log In Forgot your password? Reset It	
G 🕢 💟	
Don't have an account? Sign Up	

### 2) Expand your profile dropdown and click "My Profile"





### 3) Click the Bank Accounts tab from your profile page





#### 4) Click the "Create an Express Account" button





# 5) You'll be directed to the Stripe onboarding portal where you will need to fill out some initial information



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#### Get paid by mysadaqa

Fill out a few details so you can start getting paid.

Mobile number

GB 🗘 +44 121 234 5678

We'll text this number to verify your account.

Email

me@example.com

We'll email you with important updates.

Next  $\rightarrow$ 

# 6) You'll then need to enter a verification code sent to your mobile phone



### 7) You will now need to choose your business type e.g. Non-Profit\*



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#### Tell us about your business

# Type of business Non-profit Business structure Charitable Company Charitable Company Unincorporated Association Other/I'm not sure

## Mysadaqa

\*Please ensure you choose the right business type! Stripe do not currently allow users to change the business type once selected.



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#### Tell us about your business

Company	0
Business structure	
Limited Liability Partnership (LLP)	0
Next →	

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#### 8) Click the "Next" button once chosen



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#### Tell us about your business

Type of business	
Company	\$
usiness structure	
Limited Liability Partnership (LLP)	٥
Next ->	

### 9) Next, fill out your Business details\*

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#### **Business details** Tell us some basics about your business. Legal business name Company The name you provide must exactly match the name associated with your tax ID. A Please enter a legal business name. Companies House Registration Number (CRN) 12345678 A Please provide a response. Doing business as Optional Registered business address $\bigcirc$

United Kingdom

### O mysadaqa

\*Note, if you do not have a CRN number, please enter 7-8 zeros instead

### 10) Fill information about any Business representatives

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Powered by **Stripe** ① **Contact** English (GB)

#### **Business representative**

This account must be activated by an executive, senior manager or someone who otherwise has significant responsibility for the control and management of your business. If that's not you, please ask the right person to fill out this form.

Last name	
Date of birth	
DD / MM / YYYY	
Home address	
United Kingdom	
Address line 1	
Address line 2	
Town or City	
Postal code	

#### 11) Add any Business owners



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#### **Business owners**

Due to regulatory guidelines, we're required to collect information on anyone who has significant ownership of your business. Learn more.

Add any individual who owns 25% or more of FF FOUNDATION LIMITED.

+ Add a business owner

Continue with no owners  $\rightarrow$ 

#### 12) Add any Business directors



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#### **Business directors**

Due to regulations, we're required to collect information about a company's directors. Learn More.

Please list all individuals who are members of the governing board of FF FOUNDATION LIMITED.

+ Add a director

Continue with no directors  $\rightarrow$ 



#### 13) Add any Business executives



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#### **Business executives**

We're required to collect information about any executives or senior managers who have significant management responsibility for this business.

Please list all business executives from FF FOUNDATION LIMITED.

Test Test

+ Add another executive

 $\times$ 

Done, continue  $\rightarrow$ 

# 14) Choose the bank account where you would like to receive payouts, click the "Save button"

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Powered by **Stripe** ① Contact English (GB)

A payout is the transfer of funds from Stripe to your bank account.  Currency  GBP - British Pound  Country of bank account United Kingdom  Sort code  [108800  Account number 00012345  Confirm account number 00012345  I, the account holder, am the only person required to authorise debits. By submitting a bank account, l authorise Stripe to transfer to and from this bank account through the BACS direct debit guarantee, and confirm that I have rea and agree to the Services Agreement, including the BACS Direct Debit Instructions.  Save	payouts	
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	Save	

Select an account for

# 15) You now need to review your details and fill any missing information, once completed, click "Done"



# 16) This will redirect you back to mysadaqa where you will be able to see your Stripe account status

St	ory	Projects	Campaigns	Events	Donations	Autonations	Orders	Edit Profile	Bank Accounts	Earnings
Strij	pe Co	nnect™								
A	ccoun	t Status								
0	You	ı have given t	the required deta	ails to Stripe						
0	Rec	eiving donat	ions from users	is enabled f	or you.					
0	Rec	eiving payou	its from Stripe is	not enable	d for you.					
₿ Pro	<b>o tip:</b> S d	ometimes it ta etails and wait	kes up to 15 minut for 15 minutes, if y	es for Stripe t ou didn't get	o verify your info all the green ticks	rmation. Please subi	mit your			
								Go to You	ur Dashboard	



# 17) Stripe will conduct a review and may send you an email if they require any further information

St	ory	Projects	Campaigns	Events	Donations	Autonations	Orders	Edit Profile	Bank Accounts	Earnings
Strij	pe Co	nnect™								
A	ccoun	t Status								
0	You	have given t	the required deta	ails to Stripe						
0	Rec	eiving donat	ions from users	is enabled f	or you.					
0	Rec	eiving payou	its from Stripe is	not enable	d for you.					
67 Pro	o tip: So do	ometimes it ta etails and wait	kes up to 15 minut for 15 minutes, if y	es for Stripe t ou didn't get	o verify your info all the green ticks	rmation. Please sub:	mit your			
								Go to Yo	ur Dashboard	



# 18) You can click the "Go to Your Dashboard" button to check for any updates

Sto	ory	Projects	Campaigns	Events	Donations	Autonations	Orders	Edit Profile	Bank Accounts	Earnings
Strip	e Cor	nnect™								
Aco	count	t Status								
0	You	have given t	the required deta	ails to Stripe						
0	Rece	eiving donat	ions from users	is enabled f	or you.					
0	Rece	eiving payou	its from Stripe is	not enable	d for you.					
🖓 Pro	<b>tip:</b> So de	ometimes it ta tails and wait	kes up to 15 minut for 15 minutes, if y	es for Stripe t ou didn't get	o verify your info all the green ticks	rmation. Please sub	mit your			
								Go to You	ur Dashboard	



# 19) You may, for example, be required to verify your email address on the Payouts tab

🥺 mysadaqa	
mysadaqa partners with Stripe for secure payments and financial services. ← Return to mysadaqa	Payouts       Account            • Verify your email address Keep your account secure by confirming your email address.        Send email
	Payouts CURRENT BALANCE
	<b>£0.00</b> GBP
	RECENT PAYOUTS
	Payouts to your bank account will appear here.

**Omysadaqa** 

# 20) Or, you may be required to submit some form of ID on the Account tab



# 21) Once Stripe have completed their checks, you will receive a message in your account confirming your account creation!

	(								Tap to Change
	L. Jul	Admin							
Story	Projects	Campaigns	Events	Donations	Autonations	Orders	Edit Profile	Bank Accounts	Earnings
Stripe ( Congrate your bar	Stripe Connect™ Congratulations! You're connected to Stripe so you have the ability to receive money directly in your bank account.								
Acco	unt Status								
Y O R P	ou have given t leceiving donat leceiving payou	the required deta ions from users its from Stripe is	ails to Stripe is enabled fo s enabled for	or you. ' you.					
				Go	to Your Dashboa	rd	-		



# Thank you for reading this guide!

If you have any questions, please reach out to the mysadaqa support team via the online support form!